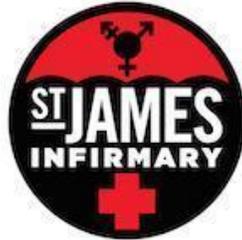


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JOB POST: Harm Reduction Coordinator

“Taimon Booton” Navigation Center Harm Reduction Coordinator
Salaried Position, Full Time: 40hrs/wk, \$60,000 annually

Are you passionate about improving the lives of unhoused people by offering care and genuine sanctuary? Do you want to contribute to ending gender-based violence by providing shelter and consistent care to TGNCI people and ciswomen experiencing homelessness? Do you have the skills necessary to design and coordinate a program that ensures the quality of harm reduction practices in a stable environment for participants’ growth? St. James Infirmary is seeking a Harm Reduction Coordinator for our new Navigation Center serving TGNCI people and ciswomen.

About St. James Infirmary:

The St. James Infirmary is a peer-based occupational health and safety clinic for sex workers of all genders. It is our mission to meet the needs of people engaged in the sex trade through advocacy, direct services, and social justice. St. James Infirmary works actively to combat racism, class inequality, misogyny, homophobia and transphobia, ableism, and all other forms of oppression that lead to discrimination, stigma, and marginalization.

Position Overview

The Harm Reduction Coordinator will work with the Site Director and St. James Infirmary’s Director of Harm Reduction to design and implement an expanded service model that supports the holistic needs of people who use drugs. You will work collaboratively with clinical staff and other on-site staff members, as well as partner organizations, to meet participants’ needs. Services involve meeting with participants at times most conducive to them, identifying needs and goals, and creating care plans and additional support for participants’ well-being. In addition to this, the Harm Reduction Coordinator will work independently and collaborate with the Community Engagement Coordinator to offer programming that will bring residents into community-based harm reduction and social justice study, offering opportunities to explore identity, empowerment, and collective liberation.

JOB DUTIES AND RESPONSIBILITIES

- Develop and maintain relationships with participants to understand their unmet needs inclusive of but also beyond harm reduction services
- Conduct harm reduction workshops and facilitate weekly meetings (times TBA) to meet and talk with participants in groups, and individually
- Facilitate harm reduction and social justice workshops and related programming
- Explore resources, help make appointments, and accompany participants to harm reduction and drug user health services, as needed
- Train and supervise personnel to offer harm reduction and outreach services to facility residents as well as encampments and unhoused populations in the vicinity of the Bryant Street Navigation Center
- Document activities with participants and complete required reporting
- Attend trainings as scheduled and assigned
- Other duties as assigned by the Program Director

EDUCATION AND EXPERIENCE

- Experience working with people who use drugs in a harm reduction model (personal history or experience with drug use, overdose, and addiction is a desired qualification)
- Good working knowledge of and sensitivity to individuals with mental health issues such as: PTSD, psychosis, borderline behaviors, bi-polar, and more.
- Experience in or detailed knowledge of the sex industry and occupational health and safety issues affecting/impacting sex workers
- Commitment to cultural humility and experience working with people of different racial and ethnic backgrounds, gender identities, sexual orientations, people who use substances, including injection drugs, those experiencing homelessness, people with mental health challenges, people with disabilities, and people living with HIV/AIDS and/or Hepatitis C
- Experience teaching or facilitating workshops in social justice settings
- Experience working with at-risk populations and/or adults with multiple disabilities.
- Understanding of criminalization and stigma, resulting in barriers that people who use drugs experience to accessing health care and other services
- Background in social services and/or familiarity with organizations serving people who use drugs in the Bay Area
- Ability to work independently
- Strong organizational skills
- Experience collecting and entering data; intermediate computer skills
- Some evening and weekend hours required
- Spanish language skills desired

PHYSICAL REQUIREMENTS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential function of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- The employee is frequently required to stand, walk, sit, and reach with hands and arms, to use a computer and smell. The employee must be able to climb stairs.
- The employee is frequently required to use hands to hold objects, writing instruments, or files; and talk and hear.
- The employee must occasionally lift/or move up to 25 pounds.
- Specific vision abilities required by this job include ability to read, close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.
- This position requires the ability to review and share the organization's secure electronic and physical files with other program staff; the person in this position will also have access to the organization's and other highly confidential information.
- This position includes direct, in-person service provision. Because of this, the employee must have the ability to perform the job at the program location.
- The employee must be able to follow oral directions in an emergency situation.

How to Apply:

Please submit a thoughtful cover letter explaining your interest in St. James Infirmarv and where/how you found out about this career opportunity. Email your cover letter and resume to jobs@stjamesinfirmarv.org. Please write your name and the title for this position ("Your Name – Navigation Center Lead Administrator") in the subject line of your email. Incomplete applications will not be considered.

St. James Infirmarv is an equal opportunity employer. *We strongly urge candidates with sex work experience who are trans or gender non-conforming, people living with HIV/AIDS, women, and people of color to apply.*

Pursuant to the San Francisco Fair Chance Ordinance, we will consider for employment qualified applicants with arrest and conviction records.

Relocation reimbursement is NOT available for this position.

If an offer is extended, qualified candidates must provide proof of eligibility to reside and work within the United States without sponsorship.

Benefits:

St. James Infirmarv offers a competitive salary, commensurate with experience and skills, health insurance, vision and dental insurance, and other employee benefits.